

# **Branch Manager**

## <u> Arrow Uniform - Delivering Your Total Image for over 75 Years!</u>

Arrow Uniform is a leading supplier of corporate apparel & uniform wear. Based on our growth, we are seeking an experienced Branch Manager professional for our team.

#### **Our Branch Managers are responsible for:**

- Providing financial management for the branch, including forecasting, budgeting, goal-setting, approving expenses, reporting, etc.
- Recruiting and hiring route supervisors & branch support staff and overseeing the hiring of route sales representatives and route relief.
- Providing administrative management for the branch, including scheduling, training, coaching, motivation, performance appraisals, termination reports, etc.
- Overseeing all customer service issues, responding to customer requests, conducting good-will calls, investigating customer quits, and ensuring "customer service excellence" throughout the branch.
- Serving as liaison between service department and other departments.

We offer a safe, clean, team environment, competitive compensation plus bonus & commission opportunities, comprehensive benefits package (medical / dental / vision / life & disability insurance), profit sharing, 401(k), paid vacation & holidays and strong career advancement opportunities for the right candidate. If you're looking for a great career opportunity in a fast-paced environment, contact us!

### Requirements

- Advanced business communication and mathematical skills.
- · Proficient with Microsoft Office.
- Proven track record of sales, service, and management abilities.
- Basic knowledge of generally accepted route delivery practices.
- Supervisory experience required.
- Display a goal oriented attitude and team approach to solving problems.
- Demonstrate a high level of integrity, dedication and strong work ethic.

#### **Education & Experience**

Applicable Bachelors degree plus three (3) years relevant experience; or equivalent combination of education and experience.

Please send resumes to:
EmploymentResumes@arrowuniform.com
Fax (313) 299-5089

Find us on

