

Arrow Uniform

A Division of UniFirst

**DEADLINE:
APRIL 30th, 2018**



Introducing the New **FORD KENTUCKY TRUCK PLANT UNIFORM PROGRAM**

We are happy to announce the site is live and ready to take orders!
Arrow will be on site at the Kentucky Truck Plant to answer any questions.

Please see schedule below.

Sizing Schedule

Gate-6 vestibule

March 20-22 5 am/pm to 1 pm/am
March 23 5 am to 1 pm

Gate-4 Administration Area (Gate 4 area through Double Glass in the Events Room)

March 26 5 pm to 1 am
March 27-29 5 am/pm to 1 pm/am
March 30 5 am to 1 pm

SD Paint Café

April 2 5 pm to 1 am
April 3-5 5 am/pm to 1 pm/am
April 6 5 am to 1 pm

Please visit

www.arrowuniform.com/fordlocal862ktp
then scroll to the bottom of the page and click the button
for the "Kentucky Truck Plant Uniform Program."
You will be provided with your username and password.

Happy Shopping!

ALL ELIGIBLE
EMPLOYEES

\$250
VOUCHER

\$50 JACKET

For questions or concerns, contact (888) 332-7769 or Arrow-CustService@unifirst.com

THANK YOU FOR CHOOSING THE KTP UNIFORM VOUCHER PROGRAM

We are pleased to announce the launch of the new "Ford Kentucky Truck Plant" uniform program. This program is built around a \$250 spend allowance and \$50 jacket voucher for all eligible employees. The spend allowance for each employee has already been loaded into the site. Once you login you'll see a variety of garments from some of the most recognized Union made American made suppliers in several categories.

HOW IT WORKS

You'll need to reach the landing page <http://www.arrowuniform.com/fordlocal862ktp>. When you reach the landing page, you'll click on the link "Ford Kentucky Truck Plant Uniform Program", and you'll be taken to the exclusive login for the KTP Ford Employee Union Member of Local 862.

ADDITIONAL PURCHASES

If you want to make a personal purchase outside of your allowance, you have two options. Once you exceed your spend allowance, you can continue to purchase garments on a credit or debit card. You can also click on the "Employee Purchase Site" link and create an account specific for credit card purchases.

GETTING STARTED

Arrow Uniform has provided each location with a 9-digit numeric Global ID username (must use 0's) and password in the following format. You can change your password upon logging in.

Username: 9-digit-globalID@ktp (all numeric or lower case text, *must* use 0's in global ID)
example = 000123456@ktp
Password: last 4 digits of social security number = 1976

HELP WITH LOG IN AND PASSWORD

If you need a new username and password, lost your username or password or want to change it, contact Arrow Uniform's Customer Service Department by email at customer.service@arrowuniform.com or phone at **888-332-7769**. If you have already logged in and want to change your password, there is a Change Password option on the left. You will need to enter your existing password, then your new password twice to make the change.

ONLINE ORDER PLACEMENT

Arrow's Ford Kentucky Truck Plant Store currently contains several categories: hats, shirts, pants and more. Simply shop as you normally would, adding items in any quantity to your online cart. You must select the item, the size and the embroidery feature then add the desired quantities to your shopping cart. When you are finished shopping, select "View Cart" from the menu on the left hand side of the screen. As you enter your check out information the system will save your billing information for future orders. All orders must be placed by **APRIL 30TH, 2018**.

- Arrow will be on site: Use shift flyer time.

SHIPPING AND RECEIVING

You have complete control of how the product is packaged upon shipment. It is preferred that you ship it directly to your home.

EXPECTED DELIVERY

Due to the potential size and scope of the initial rollout, and based on our history with the selected Union made, American made product, we are anticipating a longer than normal average lead time. Once we gather all of the initial orders, we'll respond with an estimated delivery schedule. Based on the product mix we are anticipating that orders in the initial roll out may take 8 weeks to complete, however, you may receive your orders in partial shipments based on product availability. Arrow will communicate and update your expected delivery via the email submitted on the order.

