



Introducing the New FORD KANSAS CITY ASSEMBLY PLANT UNIFORM PROGRAM



REDEEM YOUR UNIFORM VOUCHER BY ORDERING ONLINE!

REDEEM YOUR
VOUCHER
STARTING ON
FEBRUARY 20TH,
2017

You can order online at:

www.arrowuniform.com/fordlocal249

then scroll to the bottom of the page and click the button
for the "Kansas City Assembly Plant Uniform Program."

You will be provided with your username and password.

Happy Shopping!

For questions or concerns, contact (888) 332-7769 or Arrow-CustService@unifirst.com



Apparel Program Overview Designed for: **Ford Kansas City Assembly Plant**

THANK YOU FOR CHOOSING ARROW UNIFORM

We are pleased to announce the launch of the new "Ford Kansas City Assembly" uniform program. The program is built around a \$300 spend allowance for each eligible employee including a \$100 spend allowance for eligible skilled trade and paint employees. The spend allowance for each employee has already been loaded into the site. Once you login you'll see a variety of garments from some of the most recognized Union made American made suppliers in several categories.



HOW IT WORKS

You'll need to reach the landing page www.arrowuniform.com/fordlocal249. When you reach the landing page, you'll click on the link "Ford Kansas City Assembly Uniform Program", and you'll be taken to the exclusive login for the KCAP Ford Employee Union Member of Local 249.

ADDITIONAL PURCHASES

If you want to make a personal purchase outside of your allowance, you have two options. Once you exceed your spend allowance, you can continue to purchase garments on a credit or debit card. You can also click on the "Employee Purchase Site" link and create an account specific for credit card purchases.

GETTING STARTED

Arrow Uniform has provided each eligible employee with a 9-digit numeric Global ID username (must use 0's) and password in the following format. You can change your password upon logging in.

Username: 9-digit-globalID@fordkansascity (all numeric or lower case text, **must** use 0's in global ID) example =000123456@fordkansascity

Password: last 4 digits of social security number = 1976

HELP WITH LOG IN AND PASSWORD

If you need a new username and password, lost your username or password or want to change it, contact Arrow Uniform's Customer Service Department by email at Arrow-CustService@unifirst.com or phone at **888-332-7769**. If you have already logged in and want to change your password, there is a Change Password option on the left. You will need to enter your existing password, then your new password twice to make the change.

ORDER PLACEMENT

Arrow's Ford Kansas City Assembly Plant Store currently contains several categories: hats, shirts, pants and more. Simply shop as you normally would, adding items in any quantity to your cart. You must select the item, the size and the embroidery feature then add the desired quantities to your shopping cart. When you are finished shopping, select "View Cart" from the menu on the left-hand side of the screen. As you enter your check out information the system will save your billing information for future orders.

SHIPPING AND RECEIVING

You have complete control of how the product is packaged upon shipment. It is preferred that you ship it directly to your home.

EXPECTED DELIVERY

Please allow 2 to 3 weeks for delivery from order date. Ordering multiple items may result in one or more shipments.